

HARTSFIELD JMI SCHOOL

Clothall Road, Baldock SG7 6PB

<http://www.hartsfield.herts.sch.uk>



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REGISTRATION FORM – FREE SCHOOL MEALS AND PUPIL PREMIUM

Please complete this form ONLY if your joint family income is below £16,190 per year

We need information about you and your child, so that we can provide them with the best education and support by making sure that their school receives all the government funding to which it is entitled. Please complete this form and return to the school office as soon as possible

ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth			My Child is Adopted from Care
		DD	MM	YYYY	YES/NO
		DD	MM	YYYY	YES/NO
		DD	MM	YYYY	YES/NO
		DD	MM	YYYY	YES/NO

PARENT/GUARDIAN DETAILS

	Parent/Guardian 1										Parent/Guardian 2																																																	
Last name																																																												
First Name																																																												
Date of Birth	DD										MM										YYYY										DD										MM										YYYY									
National Insurance Number*																																																												
National Asylum Support Service (NASS) Number*			/			/							/			/							/			/							/			/																								
Served in the Armed Forces	From							to			From								to																																									
Daytime Telephone Number																																																												
Mobile Number																																																												
Address																																																												
	Postcode:										Postcode:																																																	

* Complete as appropriate

FAMILY INCOME AND BENEFIT DETAILS

Is your joint family income over £16,190 per year? (Please place an X in the appropriate box).

Yes

No

If you have ticked yes, you do not need to complete the next section and can go straight to the declaration at the end of the form.

If you ticked no, please place an X in this box if you¹ are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Working Tax Credit run-on
- Universal Credit.

Please place an X in this box if you are not sure whether your joint family income is over £16,190, or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for free school meals:

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family’s financial circumstances as set out in this form.

Signature of parent/guardian:

Date:.....

¹ This includes those who have parental rights for the child/children named on this form.

