

Hertfordshire Schools' SEND Benchmark and Planning Tool

School Name: Hartsfield JMI

Key dates:

Staff training/ consultation 03.01.18
Parent consultation –March 18
Staff meeting update 23.05.18
SEN Governor update 11.06.18
(Action Plan Pg 20-22) - shared with TAs 22.06.18
Staff meeting November 2019
Full Governing Body December 19
Full GB December 2020
Review of Action Plan 2 05 07 21 – discussed at full GB
Action Plan 3- Oct 21-July 22 discussed at full GB December 2021
Staff meeting update 13 07 22
Action Plan 4 Oct 22-October 2023- discussed at full GB December 12th 2022
Review for governors October 9th 2023 - made available for all on our website
New plan (action plan 5) – made available to governors and put on website Nov 23
Reviewed Oct 24
Action Plan 6 Oct 24-25- discussed at full GB 07.10.24

Action Plan 6 October 2024- October 2025

Target - the overarching aim: (What do we want to achieve?)	Actions: (What actions need to be taken to achieve the overarching aim?)	Person/s responsible:	Resources required: (Time, cost, materials, etc.)	Evaluation - evidence of success and impact:	Review Oct 2025
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<p>1)To embed the Edukey Provision Map platform across the school, providing training to new staff and parents as required</p>	<p>We will continue to use the Provision Map platform as a tool for better communication and co-ownership of outcomes for pupils with our parents (this is the second year). Provision will be mapped to enable discussions around value for money. Learning plans will be produced for all SEN pupils and any interventions for non-SEN pupils will also be logged so this can be monitored. We will continue to communicate with parents on how to access the platform, providing training as needed. We will produce pupil passports for each child once per year so that their voice is recorded. Meetings with parents will be logged on the platform and parental comments. We will consult staff and parents on their ongoing opinion of the new system.</p>	<p>SENCO/ SLT/ Admin staff/class teachers and Tas/parents</p>	<p>Time for new SENCO to train on use of system; Staff time to support parents in using the system. Ongoing cost of system.</p>	<p>Better awareness of provision across school. Better co-production with parents and pupils. Pupil voice recorded on their pupil passport to empower their viewpoint. New SENCO familiar with the Hartsfield platform</p>	
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<p>2) To plan for succession of new SENCO to their role in school</p>	<p>Recrute a new senco to the role in school, changing from current senco -Dec. 2024. Manage transition of information about children. Clear evaluation and communication of the new role of senco who is not also assistant headteacher to all staff. Continuous timely provision to meet EHCP deadlines. Time for new senco to evaluate current position Possible training implications if new to role.</p>	<p>Head/ governors/ SLT</p>	<p>time possible training depending on new senco</p>	<p>Successful transition to new senco</p>	
<p>3) To provide suitable teaching to support a number of sen pupils awaiting special school places</p>	<p>Development of a “Learning Lab” as a teaching space which enables learning for children awaiting special school at their pace and in a sensory based way.</p>	<p>Headteacher/ SLT/ Site Manager / premises committee</p>	<p>Alteration of current room and conversion of a adult toilet into a children’s one purchase of furniture and some resources Provision of suitably trained staff Time to work with advisory team Time for KS1 leader to plan the curriculum for this group</p>	<p>Successful provision for these children at their level. Children make progress.</p>	

