

Trustees' Annual Report

1st August 2021 – 31st July 2022

Section A - Reference and Administration Details

Charity Name: Friends of Hartsfield School Association

Other names charity known as: FHSA

Registered Charity No: 291302

Registered Address: Hartsfield JMI School
Clothall Road
Baldock
SG7 6PB

Charity Trustees:

Trustee Name	Office (if any)	Dates acted if not for whole year
Nicky Gough	Chair	
Sarah Berry	Vice Chair	01.08.21- 09.09.21
Sarah Berry	Treasurer	09.09.21-31.07.22
Anna Ramsey	Secretary	
Emma Weaver	Treasurer	01.08.21- 09.09.21

Bankers: Lloyds Bank PLC

Section B - Structure, Governance & Management

Type of governing document

The Charity's governing document is a constitution adopted 4th October 1984 as amended 8th July 1993.

How the charity is constituted

The Charity is an unincorporated association.

Trustee selection methods

The Trustees are appointed annually at the Annual General Meeting.

Policies and procedures

The Charity is managed by the Trustees. They are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Section C - Objectives & Activities

To advance the education of the pupils at Hartsfield JMI School by providing and assisting in the provision of facilities of Education at the school (not provided by the Local Education Authority) and as an ancillary thereto and in furtherance of this object the charity may:

Foster more extended relationships between the school, parents and others associated with the school; Engage in social and other activities which support the school and advance the education of the pupils attending it.

The Charity benefits the public with the furtherance of education of primary aged pupils within the school catchment area. This is a direct public benefit to the pupils, their parents and the community that they will later serve.

Section D - Achievements & Performance

Fundraising events were resumed with some adjustments due to Covid 19. Events held during the year included: Quiz, disco, winter fair, Christmas cards, wrap a present, quiz packs, fun trail, camp out, hot dog Friday and ice cream Friday.

The main donations for this year included: Gardening club equipment, pantomime performance, sound system, yearbook and ice pops. We are currently saving money raised to go towards artificial grass, which will benefit all yeargroups by increasing the amount of year round play space.

Section E - Financial Review

Overview

The Charity's income during the year was £21,176.11 with expenditure of £9,939.37, resulting in a surplus of £11,236.74. The net assets of the Charity as at 31st July 2022 were £14,292.06.

Reserves Policy

The Charity's policy on reserves is to hold sufficient resources to continue the charitable activities of the Charity should income and fundraising activities fall short. The Trustees considers that the charity should hold a sum equivalent to 6 months running costs. At no point in the year was the account overdrawn.

Investment Policy

The Charity does not have sufficient funds to invest in longer term investments. The Charity has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F – Plans for the Future

In the forthcoming year the charity plans to continue to run activities to raise funds to support the school.

Section G - Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature:

Name:	Nicky Gough	Sarah Berry
Position:	Chair	Treasurer
Date:	21 September 2022	21 September 2022